

Salem High School Alumni Association

Classroom Grant Form- REQUIREMENTS



To support our mission of fostering student development, the Salem High School Alumni Association is now offering grants to K-12 teachers in the Salem City School District in the amount of \$100-\$500.

The **Classroom Grant Program** is designed to expand, improve, or provide unique educational insights while enhancing educational opportunities, environment, and the physical and mental growth of students.

Applications for grants will be accepted until September 30 for grants paid in October 2024, and applications will be accepted until December 31 for grants paid in January 2025.

Requests must be made using this **Classroom Grant Form** and returned to SHSAA by the deadline for consideration. A detailed listing of expenses for each requested item must be included with your submission. All requests must be signed by the school building principal and the superintendent of the Salem City School District following the guidelines of the District Policy Manual. Partial, future, and multi-year grant funding may be approved if requested.

Award decisions will be made by the Salem High School Alumni Association Scholarship and Grant Committee and with approval of the SHSAA Board of Trustees. All decisions will be final.

Disbursement of funds will be directly to the school district, and receipts of all activities must be provided to the association to ensure the appropriate use of funds for all grants. Unused or inappropriately used funds shall be promptly returned to the association. Nothing shall prevent the association from directly purchasing items under its non-profit status in lieu of disbursing such funds at its sole discretion.

A follow-up letter and/or pictures summarizing the success of the grant during or by the end of the school year are required for future funding and may be published in the communications of the association.

Please complete the Classroom Grant Form Application on the following page. Retain this page to assure that all stipulations of the grant are followed.

Salem High School Alumni Association
Classroom Grant Form – APPLICATION



Salem High School Alumni Association Classroom Grant Request

Teacher(s): _____

Contact Cell: _____ Grade Level(s): _____

Email: _____ Building: _____

Principal: _____

Educational Subject/Department(s): _____

Project description including estimated number of beneficiaries and goals of project:

_____ Please continue using additional pages if needed.

Classroom Grant Request Amount \$ _____ (\$100 - \$500).

A detailed listing of expenses for each requested item must be included with your submission (non-profit status).

Are additional funds required or being provided? If so, explain. _____

Requested Date of Disbursement: Oct. 2024 – due by Sept. 30 Jan. 2025 – due by Dec. 31

I agree with the stipulations of SHSAA Classroom Grants provided on the Requirements Page.

	PRINTED NAME	SIGNATURE	DATE
Responsible Teacher:	_____	_____	_____
Principal:	_____	_____	_____
Superintendent:	_____	_____	_____

Salem High School Alumni Association
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